

SIMMONDS INC. COVID-19 TEST PROTOCOL

Testers must understand that safety precautions are extremely important in performing Rapid Antigen and Antibody COVID-19 testing.

Testers should clean and sterilize their hands before wearing surgical gloves and putting on the rest of their Personal Protective Equipment (PPE) such as:

AT A MINIMUM

- A Mask
- Face Shield
- Gown

Gloves should be changed routinely, and hands sanitized using a 75%+ alcohol-based solution.

Testing area where samples are placed such as a table must be disinfected with a similar alcohol-based solution before commencement of testing, and routinely throughout the testing day.

Steps in the administration of COVID-19 tests:

- I. You must ask test takers to distance from each other, if possible.
- II. All test takers must be properly screened using the LED thermometer we provide and by answering the SCREENING FORM in full, with date and signature.
- III. Have each test taker fill out the COVID TEST REQUISITION form asking them to fill out as much information as they can. If the person does not wish to provide or in many cases does not have a Driver's License or Social Security Number, it is not required. However, FIRST NAME, LAST NAME, DATE OF BIRTH, SEX, ADDRESS, AND IF THEY HAVE INSURANCE IS REQUIRED. If the person does not wish or does not have an address, you may use the testing site or our office address. However, it is better to try and use their address.

Administration of the test is as I have discussed with you, and I have also provided the links to the manufacturer "how to" videos. It should be noted that with the CareStart rapid antigen test, the video demonstrates only the deep nasal type testing known as nasopharyngeal. However, the FDA approved this test to be done with just the tip in the nostril as well, which is called anterior nares.

See <https://www.fda.gov/media/142919/download>.

Tester initials: _____

This method is much less intrusive to the test taker. The rest of the video should be followed exactly. The 2-video links have been provided to you as well as below.

CareStart Rapid Antigen Instructions:

https://www.youtube.com/watch?v=Us8ELq9W_OA&t=66s

Antibody Test Instructions

<https://www.youtube.com/watch?v=7AJAZynEEVQ>

After receiving results of the Antigen test, note the result on the COVID TEST REQUISITION form where indicated. If a positive result occurs, give the test taker a copy of CDC form for positive results and please have them sign another copy and **date it** and keep it for our office records.

As I have explained to you in meetings and materials, that the entire process will take a minimum of 15 minutes. I understand that this may be difficult with the number of tests you must do but all steps are crucial.

Please sign and date that you have read and understood all the above and viewed the videos.

Name of Tester: _____

Signature: _____

John O Simmonds M.D.
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Private Medical Corporation